

## Minutes of a meeting of the Regulatory and Appeals Committee (Sitting as Trustees) held on Thursday, 5 March 2020 in the Banqueting Hall - City Hall, Bradford

Commenced 1.55 pm  
Concluded 2.30 pm

### Present – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Warburton Wainwright Amran Godwin	Ellis	Reid

Observers: Councillors Firth and Slater (Minute 76)

Apologies: Councillor Ali

### Councillor Warburton in the Chair

#### 74. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

#### 75. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

#### 76. MORTON WAR MEMORIAL INSTITUTE – THE BRITISH SCHOOL CHARITY

The Council is Trustee of the British School Charity property known as the Morton War Memorial Institute which is occupied by the Morton War Memorial Institute Charity. It is proposed that notice is served to enable the terms of occupation to be updated in writing, through negotiations for a lease.

The Director of Corporate Resources submitted a report (**Document “AH”**) which sought approval of the Council as Trustee to serve the relevant notice to terminate the current annual periodic tenancy where there is no written tenancy agreement in order to facilitate the negotiations for a new tenancy in writing. The negotiations will be carried out “subject to contract/lease” and “subject to approval of the Council as Trustee”.

The Senior Estates Surveyor explained that while the Institute was well run, no formal written lease agreement was in place and it was important to establish responsibility for running of the building. He alluded to the backlog maintenance affecting the building, particularly in relation to the external works and that by moving to a lease agreement other funding avenues could be explored. In response to a question on consultation it was stated that no public consultation had taken place on the proposed changes, but just a discussion with the Memorial Hall trustees.

A Ward Councillor was present at the meeting and she stated this was not your typical village hall and that it had been well maintained by the Institute, was well run and provided a plethora of activities for the benefit of the village and surrounding area, and she urged that the Trustees agree to maintaining the status quo for at least another 12 months to allow for a full consultation to take place on the options, otherwise the good will of the community would be lost.

The Vice Chair of the Institute was also present and stated that the building had been well maintained and that the Charity had relied on donations for the upkeep of the building, however this proposal would place an extra burden and create a financial liability in the long run, and he urged that Council works closely with the trustees to come up with a more viable solution.

During the discussion Members were keen to ensure that further consultations take place with the trustees of the Institute to come up with a workable solution before any termination of the lease is considered, and it was therefore:

**Resolved –**

**That officers undertake further consultation with the trustees of the Morton War Memorial Institute and Ward Councillors with a view to identifying suitable options, and a viable plan on the future arrangements for the lease. The current occupation arrangements are to continue to at least 31 March 2022 and officers are to report back on progress prior to serving notice.**

***ACTION: Director of Corporate Services***

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Regulatory and Appeals Committee.**